

# VENDORS FINAL AGREEMENT FOR 2009 SEASON

The Cider Mill Farmstand Farm Market

## Guidelines & Regulations for Producing Vendors

### Hours & Dates

- The Cider Mill Farmstand Farm Market will open to Producing Vendors from Tuesday, June 16, 2009 through Friday, September 11, 2009
- The Market will be held on Tuesdays and Fridays from 9 am - 1 pm.  
Vendors can start set-up any time after 7 am and should be gone by 2:30 pm.

IMPORTANT: Because all access is from the front of the stalls, and across the customer walkway, NO VEHICLES CAN BE ON THE WALKWAY AFTER 8:50 AM OF MARKET DAYS. Plan your set-up accordingly.

- This first season, all stall spaces will be assigned by drawing as follows: first to vendors coming both days, then to full stall vendors, and finally to half stall vendors.

### Producing Vendor Fees:

Producing Vendors commit to attending each day of the full season of 13 weeks for either Tuesday OR Friday, or Tuesday AND Friday.

All vendor fees must be paid prior to the first market day of operation (June 16, 2009)\*

- Single Day/Single Stall fee: \$100 for a full season (13 Tuesdays OR 13 Fridays)
- Two Days/ Single Stall fee: \$200 for a full season (13 Tuesdays AND 13 Fridays)
- Two Stalls can be used for \$75 each Tuesday OR Friday, or \$150 each for both days.

Each stall is 16 feet post-to-post in the front, and 12 feet deep under the roof. Water and 120V electric are available at no charge.

\* You can share your space with another vendor.

### Producing Vendor Insurance:

- Proof of liability insurance (\$1 million minimum); The Cider Mill Farmstand LLC is named as an additionally insured on a primary, non-contributory basis. This must be filed with market manager prior to first day of market operation.

### Producing Vendor Products:

- Produce should be producer-grown within 50 miles of the Cider Mill. Any produce purchased for resale to fill in seasonal gaps must be clearly identified (New Jersey peaches, Delaware muskmelon, Balwinsville tomatoes, etc.)
- Eggs, honey, maple products, juices, jams, jellies and baked goods sold at the Cider Mill Farmstand Farm Market must meet NYS Department of Agriculture & Markets, and Broome County Health Department, standards. Baked items must be wrapped and individual items must have a label showing the vendor's name and address, the ingredients and weight to sell (single, dozen, etc...).
- Farm crafts are considered if they are created from local agriculture. The number of craft vendors will be no more than 1/3 of the available space
- Vendors who sell taxable items are required to have and display a NYS Sales Tax Number and certificate.
- Vendors who state products fall under a certification (i.e. organic) must display certificate.

**WIC:**

We encourage our vendors to accept WIC Farmers' Market & Senior checks for fruits and vegetables. Eligibility to accept WIC Farmers' Market & Senior checks for fruits and vegetables is reliant upon a farm visit by a market representative to authenticate grower status of vendor and filling out of paperwork for the Farmers' Market Nutrition Program and Crop Plan.

**Agreement:**

- I have read and understand these Guidelines and Regulations governing participation as a Producing Vendor in the 2009 season of the Cider Mill Farmstand Farm Market.
- I have given a copy of my certificate of Insurance identifying the Cider Mill Farmstand LLC as an additionally insured on a primary, non-contributory basis to the Farm Market Director (below).
- I have, and will display, all Sales Tax and other Numbers, Certificates, and Proofs as required to offer and sell my products as I am eligible.
- I promise that my stall(s) will be open with my farm produce, meats, or products from 9 am sharp until 1 pm closing (sold out or not) on all days I have agreed (below).
- I promise to clearly display pricing for all products offered, and identify off-season produce by naming the state or locale where it was purchased for resale. (Use the seasonal chart on the Farmstand website to determine what is eligible for out-of-season sales.)
- I would like Tuesdays only for the 13 week season at \$100.
- I would like Fridays only for the 13 week season at \$100.
- I would like Tuesdays and Fridays for the 13 week season at \$200.
- I would like \_\_\_ stalls for \_\_\_\_\_ (days) at the fee agreed \$ \_\_\_\_\_

\_\_\_\_\_  
Participating Vendor Signature

\_\_\_\_\_  
Cider Mill Farmstand, LLC  
Farm Market Director

\_\_\_\_\_  
Participating Vendor Co-Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
 WIC qualifying visit made. Date \_\_\_\_\_  WIC papers filed. Date \_\_\_\_\_

Producing Vendor fee paid.

Date \_\_\_\_\_ Amount \_\_\_\_\_ Receiver \_\_\_\_\_